



# Water Safety Code Incident Report Form

Incident Log Book Reference Number

Name of person reporting the incident .....

Names of KRC members involved .....

Time and date of the incident .....

Location .....

Please give a full description of the incident; this should include weather, water, stream & tide conditions. If after dark or in conditions of poor visibility, what lights were being shown by all parties? Please include or attach any additional details e.g. drawings / diagrams / photographs if these will enhance the description.

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Continue on a separate sheet if necessary

List any injuries, who treated them and where.

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Continue on a separate sheet if necessary

List any damage sustained by boats, equipment or property.

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Continue on a separate sheet if necessary

Add or attach any further comments or additional information you think could be useful, e.g. list of witnesses with addresses, corrective action etc

**Signatures:**

Club member reporting this incident ..... Date .....

KRC Chairman ..... Date .....

KRC Safety Advisor ..... Date .....